

OVS SCHOOL UNIFORM



ISTITUTO
SANTA MARIA

OVS

School Year 2025/2026 – OVS School Uniform





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School uniform School Year 2025/2026 - OVS School Uniform platform

Dear Parents,

We are pleased to inform you of the news for the purchase of school uniforms that you will find on the OVS School Uniform platform dedicated to our school for the 2025/2026 school year.

We report the login procedure and some navigation tips in order to make the ordering process easier and faster:

- Platform access link: <https://school-uniform.ovs.it>

For smooth browsing and optimal use of the platform, we recommend the use of browsers: Chrome, Firefox and Safari both from PC and mobile devices.

Are you a new student?

The website and the order platform are for the exclusive use of our school community and are available in both English and Italian: access to the reserved area will only be possible by **entering the SCHOOL CODE and your registration**.

It is necessary to enter:

MAIL

NAME AND SURNAME of the parent / user who purchases

SCHOOL CODE: **1ISTSMR**

leave the CUSTOMER CODE blank

PASSWORD

CONFIRM PASSWORD

accept the privacy flag

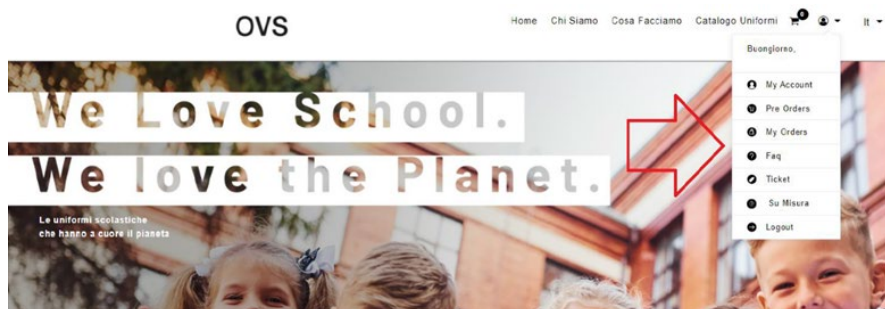
proceed with registration

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- As a first step, we suggest you read the items in the menu of your personal area (see image below). This will give you the opportunity to have an overview of the options available to you.



- You will find in the **Uniform Catalogue** the articles made and selected for all students. It will be necessary to select the occasions of use and gender (unisex-boy-girl), and click on the size you want to continue the order. The **size guide and the Ticket Customer Care service** will be able to support you in case of need.

What happens if the required size is not available? It will be possible to create and activate the "pre-order" (by clicking on the relative icon) for items and / or sizes temporarily not yet available because they have not yet arrived in stock or for custom-made items. Pre-order items will be delivered within 60 working days. The pre-order does not require any payment; this will only be necessary when the requested item is available again.

You will receive an email notification when the item you pre-ordered will be available and, only at that moment, you will have to proceed with the payment.

The item included in the pre-order will necessarily be reconfirmed for the finalization of the purchase when you will be notified of the availability. If you do not proceed with the finalization of the order, the garment will be made available to other users after 30 days. **The shipping costs for orders confirmed by the per-order will be free. At the time of insertion in the cart, if you decide to change the size from the pre-ordered one, the shipping costs will be applied instead.**

- Custom made size: if the standard sizes (see chart on the platform) do not meet your needs, it is possible to request a tailored garment. In order to proceed in this sense, you will need to access your personal area of the platform and click on the "Made to Measure" section. You will be asked to fill in a form on which you will have to indicate specific and particular measures of your request. Production times are 60

working days. This type of order involves ad hoc production: the product will be placed in your cart by OVS and must be confirmed by you.

- For the return process, we ask you to carefully read the procedures that you will find attached to this document for your convenience and in any case present in the FAQ section of the platform. **Returns and refunds must be made simultaneously only through the platform.**

- Payment will be charged when your order leaves the OVS warehouse and **not at the time the online order is concluded**. Payment methods available include credit card, PayPal, and COD (cash payment). The shipping costs, in case of purchase by credit card or PayPal are € 5.00, in case of cash on delivery are € 7.00. For the orders with a value of or over 500,00 €, the shipping costs will be free.

Please consider that, for payment by cash on delivery (cash only, no credit or debit cards will be accepted), it will be essential to guarantee the presence of someone for the collection and payment itself. If, on the other hand, you opt for the credit card payment option, and **upon confirmation you receive a notification from your bank, it will simply be a pre-authorization and not the actual payment**. This will only happen when the goods leave the OVS warehouse.

- After the conclusion of the order, this will be confirmed by e-mail and the delivery of the available items will take place in 3-5 working days.

The order will be confirmed at first by email with a document in pdf format, and **within 24 hours** it will be possible to view it in your personal area. **If you do not see it immediately, please wait 24 hours before attempting a new payment, or contact OVS customer service.**

- We remind you that it is not possible to ship your order to school locations unless expressly requested and coordinated with the School. For example resident in Switzerland or families currently without residence and / or home in Italy, in these cases, a communication from the family to the school will be required, which will have to proceed with the authorization.

- For any reports subsequent to registration on the site, please contact the School Uniform OVS Customer Service through the **"Ticket" section in your "Personal Area"**. Opening this Ticket procedure is the only way to get targeted responses in a short time that will allow you to proceed with purchases or report any difficulties. No



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communication should be sent to the school offices, in order to avoid delays in the management of your report.

- A specific section of your "Personal Area" is dedicated to FAQ - Frequently Asked Questions. We recommend that you read this section carefully.

HOW TO CONTACT CUSTOMER CARE

Open a ticket from your personal account "Ticket/Contact us"

Or

Call the number **045-2526997**

from Monday to Friday

Open time: : 10:00 – 12:00 / 15:00 – 17:00

We remind that Customer Care and warehouse
are closed on weekends and on holidays

Our School Uniforms take care of the planet

OVS | **#wecare**

WE CARE FOR A SUSTAINABLE FUTURE

wecare.ovscorporate.it/en

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powered by

OVS | B2B
WE DRESS YOUR BUSINESS.



scuola materna - infanzia (da 2 a 5 anni)

scuola primaria (da 6 a 10 anni)

scuola secondaria (da 11 a 13 anni)

liceo (da 14 a 18 anni)

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scuola materna - infanzia



S/S T-SHIRT
jersey
100% cotton
UNISEX



S/S POLO
piquet
100% cotton
UNISEX



L/S POLO
piquet
100% cotton
UNISEX



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SANTA MARIA

scuola materna - infanzia



HOODIE SWEATSHIRT
heavy fleece
100% cotton
UNISEX



SWEATSHIRT W/ZIP
light fleece
100% cotton
UNISEX



JOGGERS
light fleece
100% cotton
UNISEX



JOGGERS
heavy fleece
100% cotton
UNISEX



SHORTS
light fleece
100% cotton
UNISEX

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scuola primaria



S/S T-SHIRT
jersey
100% cotton
UNISEX



S/S POLO
piquet
100% cotton
UNISEX



L/S POLO
piquet
100% cotton
UNISEX



JEANS
5 pockets denim
3^a/4^a/5^a elementare
UNISEX
optional item
articolo facoltativo



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scuola primaria



SHIRT
oxford
100% cotton
BOY



SHIRT
stretch oxford
GIRL



CARDIGAN W/ZIP
tricot
cotton/wool
UNISEX



VEST
tricot
100% cotton
UNISEX
optional item
articolo facoltativo



TROUSERS
stretch cotton twill
BOY



TROUSERS
stretch cotton twill
GIRL

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scuola primaria



HOODIE SWEATSHIRT

heavy fleece
100% cotton
UNISEX



SWEATSHIRT W/ZIP

light fleece
100% cotton
UNISEX



JOGGERS

light fleece
100% cotton
UNISEX



JOGGERS

heavy fleece
100% cotton
UNISEX



SHORTS

light fleece
100% cotton
UNISEX



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scuola primaria



SKORT

stretch jersey
GIRL

optional item
articolo facoltativo



SKORT

wool twill
GIRL



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scuola secondaria



S/S T-SHIRT
jersey
100% cotton
UNISEX



S/S POLO
piquet
100% cotton
UNISEX



L/S POLO
piquet
100% cotton
UNISEX



JEANS
5 pockets denim
UNISEX
optional item
articolo facoltativo



ISTITUTO
SANTA MARIA

scuola secondaria



HOODIE SWEATSHIRT
heavy fleece
100% cotton
UNISEX



SWEATSHIRT W/ZIP
light fleece
100% cotton
UNISEX



JOGGERS
light fleece
100% cotton
UNISEX



JOGGERS
heavy fleece
100% cotton
UNISEX



SHORTS
light fleece
100% cotton
UNISEX

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scuola secondaria



SKORT
stretch jersey
GIRL
optional item
articolo facoltativo

SKORT
wool twill
GIRL



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SANTA MARIA

scuola secondaria



SHIRT
oxford
100% cotton
BOY



BLAZER
wool twill
BOY



BOMBER
heavy fleece
100% cotton
UNISEX
optional item
articolo facoltativo



SHIRT
stretch oxford
GIRL



BLAZER
wool twill
GIRL



TROUSERS
stretch cotton twill
BOY



TROUSERS
stretch cotton twill
GIRL



CARDIGAN W/ZIP
tricot
cotton/wool
UNISEX



VEST
tricot
100% cotton
UNISEX
optional item
articolo facoltativo

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ISTITUTO
SANTA MARIA



S/S T-SHIRT
jersey
100% cotton
UNISEX



S/S POLO
piquet
100% cotton
UNISEX



JEANS
5 pockets denim
UNISEX
optional item
articolo facoltativo



HOODIE SWEATSHIRT
heavy fleece
100% cotton
UNISEX



SWEATSHIRT W/ZIP
light fleece
100% cotton
UNISEX



JOGGERS
light fleece
100% cotton
UNISEX



JOGGERS
heavy fleece
100% cotton
UNISEX



SHORTS
light fleece
100% cotton
UNISEX



SKORT
stretch jersey
GIRL
optional item
articolo facoltativo

SKORT
wool twill
GIRL



SHIRT
oxford
100% cotton
BOY



BLAZER
wool twill
BOY



BOMBER
heavy fleece
100% cotton
UNISEX
optional item
articolo facoltativo



SHIRT
stretch oxford
GIRL



BLAZER
wool twill
GIRL



TROUSERS
stretch cotton twill
BOY



TROUSERS
stretch cotton twill
GIRL

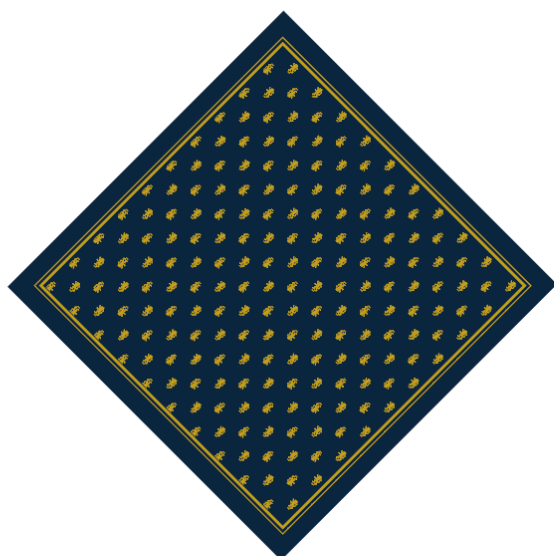


CARDIGAN W/ZIP
tricot
cotton/wool
UNISEX



ISTITUTO
SANTA MARIA

accessori



FOULARD
100% polyester
GIRL



TIE
100% polyester
BOY



ISTITUTO
SANTA MARIA

accessori



BACKPACK
100% polyester 24 lt.
UNISEX



BACKPACK
100% polyester 10 lt.
UNISEX



BORSONE SPORTIVO
100% polyester
UNISEX



KIT REPAIR
navy
fleece
UNISEX



WATER BOTTLE
aluminium
UNISEX



ROLL NAME
100 pcs paper stickers
UNISEX

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SANTA MARIA



SHORT SOCKS

3pk
navy

UNISEX



LONG SOCKS

3pk
navy

UNISEX



SHORT SOCKS

3pk
navy/white/lurex

GIRL

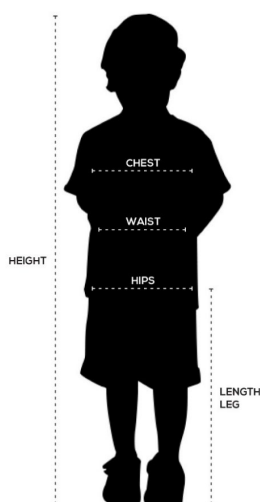


LONG SOCKS

3pk
navy/white/lurex

GIRL

SIZE GUIDE in CM



UNISEX

SIZE	HEIGHT	CHEST	WAIST	HIPS	LEG LENGTH
2	92,00	53,00	50,00	58,50	40,00
3	98,00	55,50	52,00	60,00	43,00
4	104,00	57,50	54,00	62,00	46,50
5	110,00	59,50	56,00	64,00	50,00
6	116,00	62,00	58,00	66,00	53,50
7	122,00	64,50	60,00	68,50	57,00
8	128,00	67,00	61,00	71,00	60,00
9	134,00	70,00	62,00	73,50	63,00
10	140,00	73,00	63,00	76,00	66,00
11	146,00	76,00	65,00	79,00	69,00
12	152,00	79,00	67,00	82,00	72,00
13	158,00	82,00	69,50	86,00	75,00
XS	164,00	85,00	72,00	90,00	79,00
S	170,00	88,00	75,00	92,50	82,00
M	174,00	91,00	78,00	95,00	84,00
L	178,00	94,00	81,00	97,50	86,00
XL	182,00	97,00	84,00	100,00	88,00
XXL	186,00	100,00	88,00	102,50	90,00
3XL	190,00	103,00	92,00	105,00	92,00

BOY

SIZE	HEIGHT	CHEST	WAIST	HIPS	LEG LENGTH
2	92,00	53,00	50,00	58,50	40,00
3	98,00	55,50	52,00	60,00	43,00
4	104,00	57,50	54,00	62,00	46,50
5	110,00	59,50	56,00	64,00	50,00
6	116,00	62,00	58,00	66,00	53,50
7	122,00	64,50	60,00	68,50	57,00
8	128,00	67,00	61,00	71,00	60,00
9	134,00	70,00	62,00	73,50	63,00
10	140,00	73,00	63,00	76,00	66,00
11	146,00	76,00	65,00	79,00	69,00
12	152,00	79,00	67,00	82,00	72,00
13	158,00	82,00	69,50	86,00	75,00
XS	164,00	85,00	72,00	90,00	79,00
S	170,00	88,00	75,00	92,50	82,00
M	174,00	91,00	78,00	95,00	84,00
L	178,00	94,00	81,00	97,50	86,00
XL	182,00	97,00	84,00	100,00	88,00
XXL	186,00	100,00	88,00	102,50	90,00
3XL	190,00	103,00	92,00	105,00	92,00

GIRL

SIZE	HEIGHT	CHEST	WAIST	HIPS	LEG LENGTH
2	92,00	53,00	50,00	58,50	41,00
3	98,00	55,00	52,00	60,50	44,00
4	104,00	57,00	54,00	62,50	47,00
5	110,00	59,00	56,00	64,50	50,00
6	116,00	61,00	57,50	67,00	53,00
7	122,00	63,00	59,00	69,50	56,00
8	128,00	65,00	60,50	72,00	59,00
9	134,00	68,00	62,00	75,00	62,00
10	140,00	71,00	63,50	78,00	65,00
11	146,00	74,00	65,00	81,00	68,00
12	152,00	77,00	66,50	84,00	71,00
13	158,00	80,00	68,00	87,00	74,00
XS	164,00	83,00	69,50	90,00	77,00
S	170,00	86,00	71,00	93,00	80,00
M	172,00	89,00	73,00	96,00	81,00
L	174,00	92,00	75,00	99,00	82,00
XL	176,00	95,00	77,00	102,00	83,00
XXL	178,00	98,00	79,00	105,00	84,00
3XL	180,00	101,00	81,00	108,00	85,00

USEFUL INFORMATION

1) HOW TO MAKE A RETURN:

For every purchase you make, you can request **a return completely free of charge.**

Size changes are managed through returns and refunds, it is not an automatic action

We recommend the importance of keeping the return label prepaid by OVS included in the package at the time of delivery of your order. **This label allows you to make the return free of charge and allows OVS to refund you correctly and quickly.** We will not refund any returns delivered in OVS stores, or using other couriers or methods other than those indicated herein.

2) HOW TO ENTER THE RETURN IN YOUR PERSONAL AREA

1=> Enter into your personal area and click on "My Orders".

2=> Select the order you would like to return and click on **"Return Back"**.

3=> You will see a page where you have to indicate the items and the quantities you are going to return and confirm the procedure.

Tick	Product	Size	Delivered Quantity	Uom	Return Reason:	Quantity to Return
					wrong size	
☒	 100% cotton piquet polo shirt	5	1.0	Units	Select Re ▼	1
☒	 Organic French terry shorts	5	1.0	Units	Select Re ▼	1
☒	 Organic cotton sweats hirt with hood	5	1.0	Units	Select Re ▼	1
☒	 French terry joggers	13	1.0	Units	Select Re ▼	1

write in these squares the quantites you want to return if you want to return whole order and all quantites you have received, you have to digir the same quantites you find in the DELIVERED QUANTITES column

You have 60 working days from the date of receipt of the parcel to do ask a return

4=> Following the return request, you will receive an email that confirms the procedure has begun. **You will receive a return number that starts with RMA00..XXX**

5=> In the package you will find the **sticker "DA USARE IN CASO DI RESO"**. Please be so kind as to apply it well visible on the outside of the package by removing all the previous ones (this sticker allows you to return the goods free of charge).

3) HOW TO BOOK THE COURIER SERVICE FOR HOME COLLECTION OF RETURNED GOODS

6=> To return a product, you will need to contact the courier company.

The easiest way is via web. Visit website

www.sda.it

Click on the "Book a pick-up" button and accept the data processing notice to continue.

Please enter the sender's data after ticking * I authorise the processing of my personal data * by filling in all mandatory fields (marked with an asterisk) and click on "Next" to continue.

Add the weight of the return by filling in the required field. **This information can be found on the return label.**

Proceed by clicking on the "Next" button. In this step too, you have to enter the LDV number, which is on the return label, and the OVS SCHOOL UNIFORM customer code.

The OVS School Uniform customer code to enter is: 000000845534

Finally, select the desired date for the collection and confirm.

At the end of the operation you will receive a summary email from SDA.

7=> As soon as our warehouse receives and verifies your return, we will proceed by closing it, and you will receive an email confirm accordingly.

8=> Upon the confirmation, you will be refunded of the value of the returned items directly on the used credit card/PayPal or by bank transfer if you had chosen cash on delivery, in this case pls mention the IBAN and Beneficiary to speed up the process.

9=> Size changes can be managed by placing a new orders.

For any further instructions, please consult the FAQ in your personal area.



Thank You

OVS S.p.A.

School Uniform

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